



Request for Certificates

- All requests for certificates older than 50 years must be submitted in writing – to include the following:
1. All known details including names and dates
 2. Stamped Addressed Envelope
 3. Donation towards search – non-refundable.
Suggested donation is €10 for certificates over fifty years old and €5 for certificates less than fifty years old.
 - Cheques/postal orders payable to “Restoration Fund” *or*
 - Lodge directly to Bank of Ireland Account name “Restoration Fund” *or*
Account number: 32609742; Sort Code: 90-00-92; BIC: BOFIE2D;
IBAN: IE08 BOFI 9000 92326097 42
 - Online on <http://www.churchandhalston.irishcapuchins.com/Parish.html> using the

 button
- The information must be addressed to the
Parish Office
St. Michan’s Church
Halston Street
Dublin 7 D07 Y2T5

Alternatively, a completed **Request for Certificate** form can be submitted in person in the Parish Office, St. Michan’s Church, Halston Street, Dublin 7 D07 Y2T5, along with the required donation (see above).

Request for Certificate

Cert Requested on _____
Cert Processed on _____
Cert Collected on _____

Type of Certificate Requested

Baptism

Confirmation

Marriage

(please circle as appropriate)

Name(s) (in full): _____

(name(s) on certificate)

Mother's Full Name
Before Marriage: _____

Parents names: _____

Date of birth Year _____ Month _____ Day _____

Date of ceremony (if known) Year _____ Month _____ Day _____

Name of church: _____

Certificate requested by: _____ Phone: _____

Address: _____

Certificates within 50 years – one week.
Certificates older than 50 years – please send SAE and donation. Details will be sent ASAP.